

NOTICE TO VACATE

A seven (7) day written Notice to Vacate is required.

Complete this form and return to the office.

TENANT'S NAME

NAME: _____

<u>TODAY'S DATE</u>

<u>VACATING DATE</u>

Unit/Parking #: _____

Reason for Vacating: _____

**** AS PER CONTRACT, NO PARTIAL MONTH'S RENT SHALL BE REFUNDED!***

Do not pay full month's rent if you know you are moving out. We will pro-rate up to ten (10) days past your rental due date.

TENANTS ARE REQUIRED TO COME TO THE OFFICE FOR CHECKOUT AFTER VACATING.

This allows us to cancel the contract and future billing. Tenant will continue to be billed until checkout is completed.

SORRY, WE DO NOT OFFER DUMPSTER SERVICE FOR TENANTS.

Tenant's Signature: _____

We hope your stay with us was a pleasant one and we sincerely thank you for your business!